

SPANISH LAKE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

April 28, 2025, at 5:30 PM
12220 BELLEFONTAINE ROAD
ST. LOUIS, MO 63138

CALL TO ORDER:

- Call to order by Board Chairman.
Join Zoom Meeting:
<https://us02web.zoom.us/j/84651897986?pwd=mfvZXP9xgIsuW4yHvseLwQIrXbkKC2.1>

READING AND APPROVAL OF THE MINUTES:

- Reading of Monday, April 21, 2025, minutes.

TREASURERS REPORT:

- Bills and checks prepared for April 22 - 28, 2025.
- Account balances as of today, April 28, 2025.
- MOSIP TERM maturity reinvested.

CORRESPONDENCE:

- No report.

OLD BUSINESS:

- Weekly alarms from April 20 - 26, 2025.

NEW BUSINESS:

- No report.

FIRE CHIEF'S REPORT:

- No report.

SHOP STEWARD COMMENTS:

- No report.

BOARD OF DIRECTORS' REPORT:

- No report.

PUBLIC COMMENTS:

- No report.

CLOSED SESSION:

The tentative agenda of this meeting may also include a vote to close part of this meeting pursuant to RSMo Section 610.021 (3) Hiring, firing, disciplining, or promotion of employees. When personal information about employee is discussed or recorded any vote on final decision shall be made public within seventy-two hours of closed meeting; Section 610.021 (9)

Preparation, including any discussion or work product, on behalf of a public governmental body, or its representatives for negotiations with employee groups; Section 610.021 (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment; Section 610.021 (14) Records which are protected from disclosure by law.

ADJOURNMENT: NEXT SCHEDULED MEETING: Monday, May 5, 2025 @ 5:30 PM the conference room located at 12220 Bellefontaine Rd., St. Louis, MO 63138.

SPANISH LAKE FIRE PROTECTION DISTRICT PROCEEDINGS OF THE BOARD OF DIRECTORS MEETING

April 21, 2025

12220 Bellefontaine Road
St. Louis, MO 63138

CALL TO ORDER: The regular meeting of the Board of Directors of the Spanish Lake Fire Protection District was called to order at 5:30 PM. Present were Chairman Lou Cunningham via Zoom, Treasurer Donald Shivers, Secretary Zorata Pierson, Chief Kevin Henderson, Shop Steward Garry Olson via Zoom, and Administrative Assistant Andrea Lowes.

GUEST PRESENT:

- Andy Spilker, Sam Johnson, Jason Raines and Adam Eisenbath. Scott Peterson via Zoom.

READING OF THE MINUTES:

- The minutes of the previous meeting were read by Mrs. Pierson and approved on a motion by Mr. Cunningham, Seconded by Mr. Shivers. All in favor, yes.

TREASURER REPORT:

- For the week of April 15 - 21, 2025 total transactions were \$21,540.34.
- Fund Balances as of April 21, 2025; Bond Fund \$177,939.21, Debt Service Fund \$269,156.85, Dispatch Fund \$166,945.38, EMS Fund \$481,578.32, General Fund \$763,902.04, MOSIP \$7,950,165.86, and Pension Fund \$623,304.28.
- The Treasurer's report was accepted on a motion by Mr. Cunningham and Seconded by Mrs. Pierson. All in favor, yes.

CORRESPONDENCE:

- St. Louis County's annual Uniform Day will be held on Friday, May 9, 2025.
- The year end December 31, 2024 audit is scheduled for Tuesday, April 29, 2025.

OLD BUSINESS:

- Reading of weekly alarms for April 13 - 19, 2025. There were 35 incidents with an estimated \$0.00 in fire loss.

NEW BUSINESS:

- No report.

FIRE CHIEF'S REPORT:

- Lodging for the June 5 - 8, 2025 MACFPD Conference has been arranged.
- Lodging for the February 26 - March 2, 2026 Missouri Fire Chief's Conference has been arranged.

SPANISH LAKE FIRE PROTECTION DISTRICT
PROCEEDINGS OF THE BOARD OF DIRECTORS MEETING

April 21, 2025

- St. Louis County is asking for Congressional Support for Operation Smart Street. A letter has been sent on behalf of the Spanish Lake Fire Protection District.

SHOP STEWARD'S REPORT:

- No report.

BOARD OF DIRECTORS REPORT:

- No report.

PUBLIC COMMENTS:

- Adam Eisenbath present to meet with the board as a potential new hire for the vacant recruit firefighter/paramedic position. Mr. Eisenbath is to complete a physical with SSM Executive Health.

CLOSED SESSION:

- Pursuant RSMo Section 610.021.9, the board voted to enter closed session on a motion by Mr. Cunningham at 5:47 pm. Seconded by Mrs. Pierson. All in favor, Mr. Shiver, yes. Mrs. Pierson, yes. Mr. Cunningham, yes. Present were Chairman Lou Cunningham via Zoom, Treasurer Donald Shivers, Secretary Zorata Pierson, Chief Kevin Henderson, Shop Steward Garry Olson via Zoom, Administrative Assistant Andrea Lowes, Shift Rep Scott Peterson via Zoom and Shift Rep Sam Johnson.
- The meeting was adjourned on a motion by Mr. Cunningham at 6:19 pm. Seconded by Mr. Shivers. All in favor, Mrs. Pierson, yes. Mr. Cunningham, yes. Mr. Shivers, yes.

ADJOURNMENT:

- With no further topics for discussion, the meeting was adjourned at 6:19pm on a motion by Mr. Cunningham, Seconded by Mr. Shivers, All in favor, yes.
- The next Board of Directors meeting will be held Monday, April 28, 2025 at 5:30 pm in the SLFPD Administration Building located at 12220 Bellefontaine Road, St. Louis, MO 63138.

Mrs. Zorata Pierson, approved

Spanish Lake Fire Protection District Weekly Transactions Report April 22 - 28, 2025

1:58 PM
04/28/25
Accrual Basis

Type	Date	Num	Name	Memo	Account	Amount
General Revenue						
Liability Check	04/22/2025	ACH...	Voya	664685	240 · Payroll Liabilities	1,765.60
Liability Check	04/22/2025	ACH...	Voya	664685	240 · Payroll Liabilities	1,216.42
Liability Check	04/22/2025	ACH...	Voya	664685	240 · Payroll Liabilities	382.19
Liability Check	04/22/2025	E-pay	United States Treasury	43-6014671 QB Tracking # 1549052122	240 · Payroll Liabilities	4,693.00
Liability Check	04/22/2025	E-pay	United States Treasury	43-6014671 QB Tracking # 1549052122	240 · Payroll Liabilities	2,257.67
Liability Check	04/22/2025	E-pay	United States Treasury	43-6014671 QB Tracking # 1549052122	240 · Payroll Liabilities	2,257.67
Liability Check	04/22/2025	E-pay	United States Treasury	43-6014671 QB Tracking # 1549052122	240 · Payroll Liabilities	527.99
Liability Check	04/22/2025	ACH	AssuredPartners - HSA	EE HSA	240 · Payroll Liabilities	527.99
Liability Check	04/22/2025	ACH	Local 2665 Health & Welfare ...	Medical Apr '25	240 · Payroll Liabilities	105.00
Liability Check	04/22/2025	ACH	Local 2665 Health & Welfare ...	Dental & Vision Apr '25	543 · Medical & Dental Ins...	29,395.93
Liability Check	04/22/2025	ACH	Local 2665 Health & Welfare ...	Life and AD&D Apr '25	543 · Medical & Dental Ins...	2,210.65
Liability Check	04/22/2025	ACH	Local 2665 Health & Welfare ...	Voluntary Apr '25	542 · Group Life Insurance	74.46
Liability Check	04/22/2025	ACH	Local 2665 Health & Welfare ...	LTD Apr '25	240 · Payroll Liabilities	267.84
Liability Check	04/22/2025	ACH	Local 2665 Health & Welfare ...	STD Apr '25	240 · Payroll Liabilities	1,553.78
Check	04/23/2025	OP	AT&T Mobility FirstNet	tablets and router	240 · Payroll Liabilities	763.37
Check	04/23/2025	OP	Spire	03/14/25 - 04/11/25	595 · Telephone	164.96
Liability Check	04/24/2025	ACH...	AFLAC	April 2025	596 · Utilities	197.74
Liability Check	04/24/2025	ACH...	AFLAC	April 2025	240 · Payroll Liabilities	593.20
Check	04/25/2025	90003	Bluebeam, Inc	Fire marshal software 04/29/25 - 04/28/25	240 · Payroll Liabilities	249.32
Check	04/28/2025	ACH...	QT/WEX BANKING	Invoice 104299468	596 · Utilities	440.00
Deposit	04/28/2025	Depo...	Permit & Inspection Revenue	Commercial occupancy	513 · Fuel for Vehicles	1,415.26
Total General Revenue						51,000.04
TOTAL						51,000.04

1:59 PM

04/28/25

Cash Basis

Spanish Lake Fire Protection District

Fund Balances

As of April 21, 2025

	Apr 21, 25	
	Debit	Credit
2021 Bond Fund 0434	177,939.21	
Debt Service 1385	269,156.85	
Dispatch Fund 0611	166,945.38	
EMS Fund 0618	481,578.32	
General Fund Checking 2769	763,902.04	
MOSIP - 0493	7,950,165.86	
Payroll Checking 2777	0.00	
Pension Fund 2785	623,304.28	
TOTAL	10,432,991.94	0.00

Spanish Lake Fire Protection District
Incidents April 20 - 26, 2025

Incident Type Code	Incident Type	Total Calls	Total Loss
113	Cooking fire, confined to container	2	\$0.00
311	Medical assist, assist EMS crew	1	\$0.00
320	Emergency medical service incident, other	4	\$0.00
321	EMS call, excluding vehicle accident with injury	7	\$0.00
3212	Assisted with cardiac arrest	2	\$0.00
322	Motor vehicle accident with injuries	2	\$0.00
424	Carbon monoxide incident	1	\$0.00
442	Overheated motor	1	\$0.00
445	Arcing, shorted electrical equipment	1	\$0.00
511	Lock-out	2	\$0.00
520	Water problem, other	1	\$0.00
611	Dispatched & canceled en route	8	\$0.00
622	No incident found on arrival at dispatch address	3	\$0.00
651	Smoke scare, odor of smoke	1	\$0.00
700	False alarm or false call, other	3	\$0.00
735	Alarm system sounded due to malfunction	1	\$0.00
743	Smoke detector activation, no fire - unintentional	1	\$0.00
745	Alarm system activation, no fire - unintentional	5	\$0.00
Total		46	\$0.00



Investment Holdings

For the Month Ending **March 31, 2025**

Spanish Lake Fire Protection District - General Fund - 8500493

Trade Date	Settlement Date	Security Description	Maturity Date	Rate	Investment Amount	Estimated Earnings	Est. Value at Maturity
MOSIP TERM							
01/29/25	01/30/25	TERM - MOSIP TERM Dec 25	04/28/25	4.3500	3,135,136.35	22,792.01	3,168,016.63
02/28/25	03/03/25	TERM - MOSIP TERM Dec 26	05/29/25	4.3300	4,815,023.29	16,565.00	4,864,718.29
Total					\$7,950,159.64	\$39,357.01	\$8,032,734.92